

ANNUAL REPORT- 2078-78

(KATHMANDU SHIKSHA CAMPUS)

Charndragiri Municipality-10, Satungal(Kathmandu)

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Message from the Chairman

Fiscal Year (2078-79) was also an extraordinary for the interruption and uncertainty caused by Covid-19. Moving forward in this uncharted environment, we will continue to redefine the higher education landscape by deepening applied learning and research, while continuing to forge strategic partnerships focused on ‘win-win’ outcomes for our students, industry and community. This academic year has increased intakes and partially conducted its academic programs on physical and dual modality.

As I think everything is the under the control of God in any situation. Over the last few years, he has provided everything that KSC needs - strong leadership, dedicated team of campus management and hardworking staffs, management of financial resources, and the contribution of society and the political leader for the development of Campus.

Our faculty and staffs adapted, and by all accounts we delivered continued education right up to the end of the academic year. The impact of the pandemic is going to have a long-term impact on higher education. Even in the hard days of pandemic, we are seeing that good things are happening at KSC. I want to draw your attention to the following:

- KSC is building an addition Administrative cum library building in the front side of the main gate of the campus with the help of University Grants Commission, Nepal. This will ultimately provide at least six new classrooms for us to use.
- The retention rates at KSC is excellent with current students for next year and are also seeing a good number of new students coming to us in higher studies.

Thank you for trusting us for higher education. It's been a privilege and honor on behalf of me to function as a Chairman during this most remarkable year. I had wished to acknowledge the work and commitment of my fellow CMC members, who are a capable and passionate group of execs with whom I've had the pleasure to serve. I will treasure my time on the CMC and also the experiences I've got had as a member of this community, and appearance forward to remaining connected with you as you forge ahead into the campus's bright future.

-Prof Dr Madhav Bhattarai

(Chairman, KSMC)

Message from Campus Chief

I am pleased to provide the (2078-2079) Annual Report for **Kathmandu Shiksha Campus** (KSC) highlighting some of the key achievements during the fiscal year.

We faced unprecedented challenges with the onset of the global Covid-19 pandemic. We harnessed our collective energy and optimism to continue to deliver an online mode. Our students showed incredible flexibility, adaptability, and perseverance in pursuit of their dreams; and our faculty and staff demonstrated the excellent ability and its student to axis, adjust, and passionately persist in the face of obstacles. I am tremendously proud of our entire campus team and our achievements as we looked continuously to the much brighter days that lie ahead. In this fiscal year, we perform the following outstanding works. The highlight of the work accomplish during the periods are as follows:

- Celebrate the Campus day on Baishakh 15, 2079
- Organized a series of CMC and others meeting for the improvement of the its governance
- KSC organized a series of public program which consists the welcome and farewell program for students, orientation program for new graduates, thesis writing as per the recent changes by the faculty of education, a congratulation program in the honor of the local election of Chandragiri Municipality and District Coordination Committee, Kathmandu.
- KSC also organized a work shop on python computer based programming for the students studying in BCA programs.

This annual report consists the details of these works accomplishments throughout the year. It also covers the worked tirelessly done to complete its infrastructure development towards establishing the campus as a center of academic excellence forever.

We claim that, our system is transparent and accountable when making decisions and that the system used clearly defines the roles and responsibilities of all the stakeholders. This calls upon those in a managerial or oversight capacity to apply the principles of integrity, objectivity, honesty, leadership and above all, accountability.

We, on the behalf of campus administration wish to express the appreciation to the Campus Assembly members and praise the faculties and the entire members, for the very significant role they play in ensuring that the strategic objectives of the Campus are successfully implemented.

Shatrughan Prasad Gupta,

(Campus Chief, KSC)

Preface

This report represents the activities of **Kathmandu Shiksha Campus (KSC)** during the fiscal year (2021-22). We are very grateful to all the Departments / Units/Committees/Cells together with staffs for their high contribution to publish this Annual report- 2079. It consists the wide spectrum of various academic and co-curricular activities. The departments have tried to capture the various academic environment that exists in the campus. This annual report has also highlighted the research activities, research publications, participation in seminars and workshops, special achievements including awards and honors during the fiscal year. The notable contributions made by the faculty members, staffs, students and campus administration are included in the report. We hope that this report presents successfully the academic culture of KSC to its readers.

We would also like to express our thanks to the entire CMC members, Campus Chief and his entire team, students, graduates, and all the staff for their promote comments and feedbacks. We welcome any feedback or suggestions on anything that is in this annual report or anything you might like to see in the forthcoming annual report.

- **Editorial Committee**

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Executive Summary

Current status of KSC

- KSC has changed into the multiple campus and currently conducted three faculties under the faculty of Education, Management and Humanities affiliated to TU. In the academic Year, KSC annual Budget was prepared with the assumption to enroll about 550 students in total. KSC is very near to the goal, as it is enrolled about 545 students in the same year. The number of female students in KSC is higher. The ratio is 1 : 0.08.
- Likewise, KSC has proposed to enroll about 701 students in the current FY 2079/80 in different faculties. The proposed enrollment has been shown in the table below.

Table 1. Proposed Number of Students in FY 2079/80

Level	No of Students	Females
Bachelors (BCA/BBS/BED)	513	287
Masters(MBS/MED)	188	98
Total	701	385

Progress of stages of QAA at KSC

- KSC has done a lot in the field of Quality Assurance Accreditation (QAA). The dream of accreditation has not yet resulted in the reality. We are trying to be accredited in the FY 2079/80. The process of QAA journey started in the year 2070/71. Actually, It is too late. Some internal and few external causes are the main hindrance for achieving QAA certification. However, the team KSC is always fighting to achieve this goal. The progress of this journey has mentioned in the table below:

Table 2 Progress of QAA at KSC

Stages of QAA process	FY	Achievements
LOI received	2070/71	In FY 2071, We received the LOI from UGC
SSR submitted	2072	We submitted SSR report in FY 2072
SSR accepted	2074/75	Revised SSR also submitted
PRT formed	2075/76	UGC formed the PRT headed by Prof Dr Mana Pra. Wagley
Pre- visit completed	2076/77	Prof Dr Mana Pra Wagley has completed its preparatory visit
PRT	2077/78	Response report submitted for final PRT
Cycle completed		
Accredited		

- A total of 51 faculty members are teaching in KSC that include one professors, 38 lecturers, 6 teaching assistants and 20 part time. The current status of KSC faculties have been shown in the table below.

Table 3 Current Status of faculty at KSC

Descriptions	Status of KSC faculty
Total	51
Professor	1
Associate Professor	4
Teaching Assistant	6
Assistant Lecturer	2
Lecturer	38
Departments	3
Male	38
Female	13
Full Time	30
Part time	20
Contract Basis	1

- In the fiscal year 2077/78, KSC collected a total of Rs. 2,55,92,120.75/- from all of its sources and the actual expenditure was Rs. 1,98,67,419.72/-
- The campus management committee of KSC has approved an Integrated Niyamabali as per the recommendation of PRT headed By **Prof Dr Mana Parasad Wagley**.
- In order to minimize the learning loss caused by the Covid-19 pandemic by switching the education delivery from face-to-face mode to online mode, KSC as per the recommendation of PRT has constructed the online delivery room with a delivery guideline.
- Construction of administrative cum library building at KSC premises is in progress which is expected to complete within the current fiscal year.
- To promote and sustain the research culture and innovation in Campus through the scholarly activities (Fellowship for M.Phil and Ph,D studies, Mini research grants, Best thesis awards, publication of research article in indexed Journal and faculty research).

- KSC has developed and implemented a guidelines of promoting research activities at KSC. Under this guidelines, RMC has been authorized to coordinate the research activities in the campus and foster the research activities throughout the country and abroad.
- The PRT prepared this report in five weeks with a rigorous study of campus activities and documents. The major aspects of this report included academic, physical, financial, and social progress during the fiscal year 2078/79.
- It has maintained a trajectory of steady and sustained growth since its inception in 1991Ad. The growth rate has amazing in terms of its infrastructure, new academic programs, student enrollments and faculty development.
- This report shows that the enrollment of girl students remains highest while **Madhesis, EDJs, and Dalits** were few in numbers over the past four years. Like the enrolment trend, the pass out trend of campus is fluctuating. The overall progress of the pass number of students over the last few years remains almost as the average of TU, which was a big challenges to increase its pass percentage.
- KSC has only one academic building from where we are conducting all the activities. From this building, there is very low scope for the activities to meet the benchmarks of QAA process. It was urgent to build an academic cum library building as per the suggestion of PRT headed by **Prof Dr Mana Prasad Wagley**.
- The Bagmati province Government has committed 40 lakhs and provided only about 36 lakhs for the campus where the total expenses in the building construction up to the ground floor was about Rs 45 lakhs.
- In the FY 2078-2079, about Rs 8,11,222.00 have been contributed to the growth of scholarship Kosh .
- The IQAC has revised its Self-Study Report (SSR) and submitted it to the QAA division after incorporating the feedbacks and suggestions made by the CMC and other stakeholders.
- KSC has completed the tracer study-2021 and submitted it to CMC for necessary approval,
- A Self-Assessment Team (SAT) conducted a series of meetings with CMC, faculties, aluminum, non-teaching staffs, and with the local bodies for incorporating the feedbacks and developing the said infrastructure.

- IQAC and the campus administration have almost completed all the recommendations for the improvement of campus activities and ready for QAA final visit.
- KSC has allocated a fund for the works recommended by PRT and has submitted its review response report.
- The CMC has approved its annual report, tracer study report, procurement plan, annual budget-2079/80, and the audit report- 2078/79 as per its norms and standards.
- KSC has allocated the necessary funds to meet the expenses for the promotion of the faculty members. About 8 faculty members have been promoted in the FY 2078/79 as per the recommendation made by the staff's promotion and selection committee headed by Prof **Dr. Hemang Raj Adhikari**, the Vice- Chairman of CMC.
- CMC also formed a task force to suggest CMC to respond the issues and take necessary action against the issues raised by the Auditor Mr. **Pursottam Prasad Mainaili** in the audit report 2078/79. Similarly, CMC has approved the programs and the policies of the Fiscal Year 2079/80 submitted by Campus Chief.
- Mr. *Shiv Prasad Timilsina and Mr Bishnu Prasda Adhikari* has been appointed as the Chairman of the Nepali and the Health Subject Committee respectively as per the KSC Regulation-2049 (Sixth Revision, 2075).
- On the recommendation of Campus Chief, Mr. **Suraj Kumar Bista** has been also appointed as a Program Coordinator as per the Campus Regulation- 2049.
- A meeting of the office of the Campus Chief decided to conduct the MBS programs from the academic year 2078/79.
- KSC has appointed **Dr Bhagwan Aryal** as a Chairman of **Research Management Cell** (RMC) with Terms of Reference. KSC has excited with his appointment. In his periods, the research activities at KSC will be highly acknowledgeable. Currently, the RMC has decided to publish the campus research journal named "JER: Saurabh" with linkage to NEPJOL.
- On the Campus day program, KSC has a culture of honor the few faculties, staffs and the donators who have been contributing a lot for the development of KSC. KSC each year provides the public honor to the persons and the organizations who made the notable contribution for the development of the Campus. As per CMC decisions, KSC honored the

following personality for their praiseworthy contribution. The name list of the honored personality have been shown in the table below.

Table 4 Name list of Awards Achievers

Sn	Name	Contributions
1	Prof Krishna Acharya	Service more than 20 years
2	Prof Dr Vinay Kumar Jha	Service more than 20 years
3	Dr Ran Chandra Panday	Service more than 20 years
4	Mr Devendra Pradhan	For his donation in Scholarship Kosh
5	Mr Nabin Maharjan	For his donation in Scholarship Kosh
6	Mr Ghanshyam Giri and his entire	Elected team of Chandragiri Municipality
7	Mr Santosh Budhthoki and his team	Elected team of District Coordination Committee, Kathmandu

CHAPTER I. BACKGROUND

Kathmandu Shiksha Campus (KSC), a nonprofit making community campus, was established on April 28, 1991 (2048 B.S Baisakh, 15) to impart the quality education. KSC has successfully completed its glorious 31 years of academic excellence. Since its establishment, community has been actively participating in the overall development of the campus.

KSC offers a wide range of Bachelor's Degree Programs like B.Ed, BBS, BCA, and B.Ed Science. Besides, KSC is also conducting the Masters' degree programs like MBS, M.Ed in **(Maths, Ed.PM, Curriculum, English, Nepali and Health)** education. KSC is also offering few computer based non- academic courses at its own.

KSC has achieved success in owning lands, continuing the civil works. The academic cum library building is under construction. KSC has received huge support from individuals and institutions for the development of its own infrastructure. Begun with the size of almost 300 students and 15 faculties with one year B.Ed program, KSC now consists of 905 students and 45 faculties in three faculties, three faculties (Management/ Humanities and Education) in Bachelor's level and two degree programs (**M.Ed and MBS**) in Master's level.

Located at the western part of Kathmandu, KSC is easily accessible from all the wards of the Chandragiri Municipality and very near to Tribhuvan University, Kirtipur. Most of the students come from the rural and remote areas of surrounding districts, such as ***Dhading, Makwanpur, Gorkha, Nuwakot, Sindhupalanchok*** and so on.

KSC is famous for low costs and high performance with quality education. Since its establishment it is guided by the slogan “**Teacher training for quality education**” and has produced more than 3,000 graduates from this organization. The main objective of its establishment was to produce trained educational human resources for the school/college and other educational institutions, the demand of which is a felt need of the country.

Highlight of KSC

- Excellent performance in NEB/TU result.
- Outstanding achievements in CA/Public Service Commission/TU Service Commission / Teacher Service Commission and in other Competitive Examinations.

- High student's placement in the top universities of the world.
- First choice of students in Education, Management, Humanities, Social sciences and ICT based educational program.
- Student friendly faculties and management team. High quality service and ICT facilities.
- Various youth development programs. Involvement of students in social activities.
- Wide range of scholarship schemes and free ship for needy and deserving students with special financial assistance for **(Dalits/Janajati/Disadvantage/ Inhabitants of remote areas/ victims of conflicts)** disabled and financial weak students.
- Collaboration with IT Company's, Banking sector, Cooperate Houses, Schools, and other organizations for placement of its graduates.
- Facility of online classes for MBS and M.Ed studies.
- Annual publication of peer reviewed Journal (JER: Saurabh).
- Sport meets (Cricket/Basketball/Football, Table Tennis, and other indoor games).

Organizational Structure of the Campus

The apex body of KSC (the Campus Management Committee) consists of 15 members headed by the Chairman. One member is nominated by the Tribhuvan University while some others are ex-officio members. Upon the recommendation of the Chairman, the Campus Management committee nominates the Executive Campus Chief among the permanent senior dynamic faculty of KSC. The other members of the Campus Management committee are elected as per the provision of Campus regulation- 2049 (Sixth Revision, 2075).

In order to carry out its duties and responsibilities, KSC has three departments: Department of Education, Department of Management and Department of Social and ICT. There are different Cells and units under theses Departments. In addition, KSC occasionally forms different committees and tasks-force units to undertake and fulfill various responsibilities.

The KSC regulations specifies the provisions for forming different committees and recruiting necessary staff members, hiring service providers, or receiving services of consultants and experts.

KSC has the following major committees:

- Teachers Coordination Committee
- Campus Steering Committee
- Internal Quality Assurance Committee

- Research Management Cell
- Thesis Evaluation Committee
- Campus Development Committee
- Campus Service Commission

In addition to these committees, several other committees, are also in existence. To create a systematic archive of its activities and achievements, KSC has also formed a publication Committee which has published historically important documents, research articles, articles on current affairs, and annual reports.

Table 5 List of Campus Management Committee

Sn	Name	Designation
1	Prof Dr Madhav Bhattra	Chairman
2	Prof Dr Hemang Raj Adhikari	Vice- Chairman
3	Prof Dr Prem Narayan Aryal	Member
4	Prof Hari Binod Adhikari	Member
5	Prof Dr Basu Dev Kafle	Member
5	Mr Ghanshyam Giri	Member- Mayor, Chandragiri Municipality
7	Mr Gauri Prasad Dabadi	Member
8	Mrs Kanta Bhattarai	Member
9	Mrs Kusmila Acharya	Member
10	Prof Maheshwor Naupane	Member
11	Mr Rajendra Bikram Baniya	Member
12	Mr Basant Raj Khatri	Member
13	-----	Member, TU Representative
14	Mr Basant Ku Baral	Member, Teachers Representative
15	Mrs Rama Ale Magar	Hon. Member, MP- Bagmati Province
16	Mr Shiv Kumar Maharjan	Calling Member- Ward Chairman Chandragiri Municipality -10, Satungal
17	Mr Shatrughan Prasad Gupta	Member Secretary- Campus Chief

Vision

KSC is to be an autonomous institution and develop as an educational destination with it's and to provide quality education and be a major contributor to the intellectual, cultural, social, and economic development of the nation.

Mission

To serve the students with quality, affordable, and carrier-oriented education to lead them to live a better life and adjust to the changing circumstance with the help of competent, multi-faculty, technical, and general programs with research activities.

Academic progress

Academic progress is the key process for monitoring academic performance of students undertaking their studies in the program, they enrolled so far. This process is used to identify students who are experiencing difficulties in their studies as early as possible to provide advice or support. To make satisfactory progress, students must:

- during review period have taught more than 50% of the units in which they were enrolled by their respective subject teacher
- if enrolled in a yearly program (BBS/B.Ed/ B.Ed Science) have passed their annual examination

Review periods

Each review period will occur after the semester/ Annual results of TU, have been published. There are three review periods in the academic year. They are based on the result of the three consecutive terminal examinations conducted by the department of examination of KSC.

Covid-19 has dramatically reshaped the way of education it delivered. Millions of learners were affected by the closures of educational institution due to the pandemic, which is resulted in the largest online movement in the history of education. With this sudden shift away from classrooms, KSC has shifted to virtual and digital strategies with believe that the adoption of dual modality of online learning is still going on side by side after pandemic too. Few classrooms are being designing to meet the benchmark of dual modality of education. The proposed student enrollment in FY 2079/80 are as follows.

Table 6 Proposed students studying in FY 2079/80

Year	Semester Program – 2079/ 80				Annual Program- 2079/ 80		
Semester	Semester	BCA	MBS	M.Ed	BBS	B.Ed	Total
Ist Year	Ist Sem	35	55	60	108	89	
	2 nd Sem	28	15	34			
2 nd Year	3 rd Sem	30	0	0	60	45	
	4 th Sem	0	0	24			
3 rd Year	5 th Sem	0			22	48	
	6 th Sem	0					
4 th year	7 th Sem	8			16	24	
	8 th Sem	0					
Total		101	70	118	206	206	701

Table 7. Students studying at KSC in FY 2078/79

Year	Semester Program – 2078/79				Annual Program- 2078/79		
Semester	Semester	BCA	MBS	M.Ed	BBS	B.Ed	Total
Ist Year	Ist Sem	31	22	64	87	78	
	2 nd Sem	0	0	0			
2 nd Year	3 rd Sem	28	0	23	37	37	
	4 th Sem	0	0	16			
3 rd Year	5 th Sem	0	0	0	34	41	
	6 th Sem	0	0	0			
4 th year	7 th Sem	8	0	0	16	23	
	8 th Sem	0	0	0			
Total		67	22	103	174	179	545

Table 8. Students studying at KSC in FY 2077/78

Year	Semester Program – 2077/78				Annual Program- 2077/78		
Semester	Semester	BCA	MBS	M.Ed	BBS	B.Ed	Total
Ist Year	Ist Sem	28	0	54	65	78	
	2 nd Sem	0	0	0			
2 nd Year	3 rd Sem	0	0	32	23	37	
	4 th Sem	0	0	30			
3 rd Year	5 th Sem	8	0	0	18	41	

	6 th Sem	0	0	0			
4 th year	7 th Sem	0	0	0	0	23	
	8 th Sem	0	0	0			
Total		36	0	116	106	179	437

The number of student enrollment at KSC is increasing as it has added the various programs.

Table 9 Students studying at KSC in FY 2076/77

S.N.	Level- Wise	Total	FY 2076/77			
			Male	Female	EDJ	Dalit
1	B.Ed- One Year	45	25	15	4	1
2	B.Ed up to Forth Year	140	76	64	40	15
3	BBS up to Forth Year	68	35	31	16	6
4	BCA (1 st , 3 rd and 5 th) Sem	29	18	11	6	3
5	M.Ed Up to Forth Sem	193	96	97	18	16
Total		475	250	218	84	41

After the affiliation of BCA and BBS program into its umbrella, KSC has a positive trend of student admission.

Table 10 Students studying at KSC in FY 2075/76

S.N.	Level- Wise	Total	FY 2075/76			
			Male	Female	EDJ	Dalit
1	B.Ed- One Year	75	50	25	12	2
2	B.Ed up to Forth Year	95	41	54	36	6
3	BBS up to Third Year	50	25	25	32	0
4	BCA (2 nd and 4 th) Sem	24	15	9	5	3
5	M.Ed up to Forth Sem	149	63	86	47	7
Total		393	194	199	132	18

KSC has a wonderful experience in Masters level of education. Still the numbers are varied significantly greater in master's level of education than other programs.

Table 11 Students studying at KSC in FY 2074/75

S.N.	Level- Wise	Total	FY 2074/75			Dalit
			Male	Female	EDJ	
1	B.Ed- One year	75	50	25	12	11

2	B.Ed level	23	12	11	0	0
3	BBS level	31	19	12	0	0
4	BCA level	16	12	4	1	2
5	M.Ed level	128	55	73	17	3
Total		273	148	125	30	16

The table above shows that the remarkable progress has happened at KSC with in a very short span of time. When the campus was shifted its academic programs from Padmodaya to its new building, it was assumed that the campus will face difficulties to run the regular classes in the absence of students. But it was proved totally wrong as the number of students as well as the academic programs are increasing gradually.

Trend Analysis of Pass Rate

The pass rate of the students studying at KSC is average to the standard of TU in general. It is fluctuating per year but the result analysis shows that some major factors should be addressed to increase the pass percentage of the students. They are as follows; livelihood and may be the impact of covid-19, poor academic background of the students, general poverty, less economic investment in education, lack of commitment, weak performed by the faculties and staffs, weak infrastructure and many more which is applicable in Nepalese context . Students, who are service seekers have less time for study. Few of them are also not regular even in online classes. Students are still facing the problem ICT based library facilities as they have less time for face-to-face libraries. The following table shows the pass rate in the different fiscal years.

Table 12 Graduate pass rate in percentage in three consecutive year

Programs	TU Exam Passed Year					
	2078/79		2077/2078		2076/2077	
	Appeared	Pass In	Appeared	Pass In	Appeared	Pass In
B.Ed 1 st Year			NA	NA	58	13
B.Ed 2 nd Year			28	NA	18	3
B.Ed 3 rd Year			11	NA	26	5
B.Ed 4 th Year			20	5	13	6
BBS1st Year			NA	NA	12	4
BBS2nd Year			NA	NA	9	NA
BBS 3 rd Year			NA	NA	NA	NA
BBS 4 th Year			NA	NA	NA	NA
BCA 1 st Year					8	5
BCA 2 nd Year			8	4		
BCA 3 rd Sem			8	4		

BCA 4 th Sem		7	NA		
BCA 5 TH Sem					
BCA 6 th Sem					
BCA 7 th Sem					
M.Ed 1st Sem		NA	NA	50	11
M.Ed 2nd Sem		50	11	37	16
M.Ed 3rd Sem		23	12	39	20
M.Ed 4th Sem		22	19	31	23
MBS 1st Sem					
MBS II sem					
Total					

Graduation trend at KSC

KSC formally started to trace its graduates since 2015 AD while it entered in Higher Education Reform Project (HERP). After that, it is a part of the system. The study was based on the tracer form developed by UGC where the information regarding the characteristics, expectations, and aspirations of the graduates relating to their academic quality was gathered for interpretation and discussions. It tracer form also included the information of the graduates regarding their employment status, further study plan, and adequacy of the program, they attended. Graduates were also asked how to contribute voluntarily to your campus to understand their notion regarding the institutions. Besides, they were requested to give suggestions for institutional reform and development. The study was also designed to gather the graduate perceptions towards the relevancy of the program, extracurricular activities, problem-solving skills, teaching-learning environment, quality in delivery, teacher-student relationship, library/lab, etc.

Above all, this tracer study mirrors the institutional picture through which we can bring some reforms in quality delivery, relevancy of the programs, contributions of the programs in the transfer of knowledge, skills, attitudes, and ability to do for job-specific. We also can read the characteristics and aspirations of the graduates and help them to find the job to suit their qualifications. Not only this, the study is very helpful to receive help for the physical, academic, and economic growth and transformation of the institution. The objectives, purpose, and scope of study have been defined by UGC. This study has been based on the questionnaire provided by HERP for tracing its graduates. Anyway, it was a nice attempt to trace its graduates. KSC is generating various supports from our graduates for institutional reform the following table shows the graduate's performances in the three consecutive years.

Institutional arrangement for tracer study

To complete the tracer study systematically and effectively, Campus Management Committee (CMC) was formed a team assisted by the two faculty members to conduct the tracer study graduated in the academic year 2078/79. The team has made a series of telephone calls, face-to-face conversions, and correspondence through email to all the graduates. At first, they were informed about the questionnaire. Then, the team introduced the purpose of this particular survey. Moreover, graduates were called to the campus and requested to participate in the survey. All the available graduates filled the questionnaire as per their knowledge. The confusing parts were assisted by the team members and administrative staff. Besides, the team also reviewed the necessary documents and records from the administrative department. Up to these days, students, who are studying under Bachelor of Education and Masters of education programs have taken into account. The graduated from KSC has shown in the table below;

Table 13 Graduates from KSC in different FY

Level	Master's level			Bachelor's level			Grand Total
FY	Male	Female	Total	Male	Female	Total	Grand Total
2021	7	14	21	0	0	0	21
2020	5	12	17	0	1	1	18
2019	8	16	24	2	4	6	30
2018	19	35	54	2	9	11	65
2017	16	50	66	7	6	13	79
2016	12	13	25	7	10	17	42
2015	18	7	25	11	4	15	40

The graduation rate is fluctuating. The campus has performed better in FY 2017 in comparison to the other years. The year 2019 and 2020 were the Covid-19 impacted year. In this year, the impact of graduation is higher, and as most of the result is still under process. Besides, students are formally waiting for the notice of examination. So the graduate number in these pandemics have significantly decreased. In the current FY 2021, the graduation rate in Bachelors level was found to be almost nil, it was because of the gap of the transformation periods of the campus. In the last few years, KSC had not taken the admission in Bachelors level due to the unavailability of the classes from the rented building of padmodaya.

Passed Year 2020

The tracer study report-2020, reveals the lowest pass rate in this pandemic 2019. Just 30 students were graduated in the year 2020 as many results are still in process. This report has raised the issues related to the quality and relevance of higher education during the Covid -19 period. The study also helped us for reviewing our strategic plan as per the needs and trends of teaching-learning in this pandemic. KSC was one of the beneficiaries regarding the reform grants under the Second Higher Education Project (SHEP).The efficiency and competency of the campus were measured on the basis of the graduates it produced during a year. Another important measuring indicator is the employability of the graduates. The study incorporates the information in reference to their employment information, current position, nature and level of job, designation, type of employer, etc.

Table 14 Graduate in FY 2019/20(Passed Year 2020)

S	Name of the students	Gender	Level	Viva Date	TU Regd.No	Date of Birth
1	Bikash Khaniya	Male	M.Ed	2020.12.07	9-1-240-367-2002	2043.01.01
2	Harka Naryan Shrestha	Male	M.Ed	2020.10.04	9-3-268-35-2013	2013.08.08
3	Indira Marasini	Female	M.Ed	2020.02.27	9-2-311-152-2009	2046.02.16
4	Karma Kangel Lama	Male	M.Ed	2020.12.07	9-2-635-10-2009	2042.02.11
5	Kumar Bdr Bhattarai	Male	M.Ed	2020.02.24	3209-82	
6	Manju Lama	Female	M.Ed	2020.01.27	9-2-794-39-2010	2048.07.07
7	Minu Thapa	Female	M.Ed	2020.10.04	13769-85	2022.05.10
8	Muna Bhusal	Female	M.Ed	2020.01.24	9-2-314-52-2018	2045.11.01
9	Pratima Malla Thakuri	Female	M.Ed	2020.01.24	9-2-818-17-2011	2036.06.06
10	Rochana Upreti	Female	M.Ed	2020.10.14	9-2-109-55-2009	2,046.00
11	Sabin Bahadur Zoowa	Male	M.Ed	2020.12.07	66766-88	2029.01.23
12	sarada Dhamala	Female	M.Ed	2020.02.27	9-2-218-292-2011	2048.08.12
13	Sharada Dhamala	Female	M.Ed	2020.02.27	9-2-218-292-2011	2048.08.12
14	Sharada Kumari Joshi	Female	M.Ed	2020.02.27	9-2-327-851-2009	2048.04.15
15	Sunita Lama	Female	M.Ed	2020.10.04	9-2-268-32-2014	2034.07.30
16	Bishnu Thapa	Female	M.Ed	2020.12.07	9-2-48-3336-2006	1988.09.05
17	Durga Kumari Rawal	Female	M.Ed	2020.03.10	9-2-281-6-2008	
18	Sarala Amatya	Female	B.ed		6-1-999-176-2007	2040.03.04

Table 15 Graduate in FY 2018/19(Passed Year 2019)

Sn	Name	Gender	Level	Viva Date	TU Regd.No	DOB
1	Bibek Thapa	Male	B.Ed		9-2-268-20-2015	
2	Guna Silwal	Female	B.Ed		9-1-43-58-1999	2036.08.15
3	Khuman Gaihre	Male	B.Ed		9-2-268-5-2015	2055.02.14
4	Mala Khadka	Female	B.Ed		7-2-39-265-2012	2048.09.16
5	Sangita Malla	Female	B.Ed		7-2-268-23-2014	2046.07.11
6	Bishnu Maya Tiwari	Female	B.Ed			1985.04.01
7	Anita Rai	Female	M.Ed	2019.08.13	9-2-701-3-2011	2050.07.08
8	Dipak Bdr Ghimire	Male	M.Ed	2019.09.22	9-2-278-1327-011	2048.06.18
9	Ejan Raj Bhandari	Male	M.Ed	2019.08.13	7-2-278-682-2010	1990.09.26
10	Kalyan Kumar Joshi	Male	M.Ed	2019.02.20	9-1-21-579-2005	2046.12.28
11	Kamala Dahal	Female	M.Ed	2019.06.14	9-1-214-166-2004	2044.10.05
12	Kamala Timilsina	Female	M.Ed		9-2-29-418-2000	2037.06.15
13	Mamta Shah	Female	M.Ed	2019.08.04	9-2-689-42-2010	2049.08.18
14	Manju Sapkota	Female	M.Ed	2019.04.09	9-2-467-52-2009	2046.07.19
15	Mankala Rai	Female	M.Ed	2019.04.12	9-1-29-289-2002	2030.11.05
16	Manthal Gurung	Male	M.Ed	2019.04.10	9-2-406-8-2002	2039.10.12
17	Punam Bhandari	Female	M.Ed	2019.01.18	9-2-295-199-2006	2045.12.15
18	Ram Prasad Regmi	Male	M.Ed	2019.07.21	9-2-278-1263-2008	
19	Rishi K.C	Female	M.Ed	2019.04.12	9-2-305-177-2006	2043.03.21
20	Rita Ghimire	Female	M.Ed	2019.04.09	9-2-479-288-2005	2042.10.05
21	Samjhana Acharya	Female	M.Ed	2019.04.10	9-2-234-27-2010	2048.12.27
22	Sarada Ku Lamichhane	Female	M.Ed	2019.04.09	9-2-650-29-2008	2046.04.05
23	Shova Khanal	Female	M.Ed	2019.04.09	10917-84	2023.09.17
24	Sita Devi Limbu	Female	M.Ed	2019.09.22	9-2-202-274-2011	1994.02.18
25	Sunil Kafle	Male	M.Ed	2019.04.09	9-2-151-179-2010	2050.10.16
26	Surya Bdr Adhikari	Male	M.Ed	2019.12.25	33683-92	2033.07.17
27	Uma Dhakal	Female	M.Ed	2019.04.10	6-1-218-129-2003	2043.07.24
28	Tulasi Pokharel	Female	M.Ed		7-1-301-249-2002	2042.06.02
29	Bhawanti Lama	Female	M.Ed	2022.02.17	9-2-674-6-2010	2046.06.23
30	Prem Raj Gurung	Male	M.Ed	2019.07.21	9-2-167-67-2011	2046.03.15

Chapter II. Campus Activities

Educational Pedagogy

In the act of teaching there are two parties (the teacher and the taught) who work together for the academic enhancement of taught? It is necessary to begin, therefore, with observations about the learner, the teacher, and the subject matter and then to consider the significance of student life. It will then be possible to consider the factors and theories involved in modifying a person's experience and understanding. In KSC, we have adopted a mixed approach of educational pedagogy for the academic enhancement of its students. They have been discussed briefly;

Online learning

Teaching online may not have been the norm for most teachers before the COVID-19 pandemic in Nepal, since then there have always been some teachers who prefer to work online. KSC is still conducting some classes through online mode. Generally, the M.Ed Programs we are offering is still continuing through the online mode due to the Interest of the students. Online faculty and students both often enjoy the freedom of working from home. Online mode users frequently uses the group video calls, webinars, or messaging platforms. Faculty members are tactfully engaged their students through the combination of things together. They uses resources

These resources might be presentations, lesson plans, worksheets, videos or audio lectures. The great thing about online learning is that it's accessible to many student. Not everyone is able to go to campus, but more student have access to the internet. Of course, technology can be a barrier to education too, but as the years go by, this barrier is, fortunately, breaking down.

Blended learning

After the recommendation of PRT headed by Prof Dr Mana Prasad Wagley, the next teaching method we'll be exploring is blended learning. Essentially, blended learning is a combination of traditional face-to-face learning and technology-based learning. Although blended learning exist in our campus after the COVID-19 pandemic, it's become more popular with campus in the two years. Using a blended learning model can be great for both students and teachers because it forms a middle ground between traditional and technology-based methods. It

uses enough technology to keep students focused and interested, but it also provides opportunities for students to talk in-person to teachers and fellow classmates, which can be invaluable.

Student-centered learning

While the success and happiness of students is always a high priority for teachers, student-centered learning is different to more traditional teaching methods. Teacher-centered learning, which is more common, requires the teacher to give classroom instructions and lead the class for the majority of the time. With student-centered learning, students are given more opportunities to choose what they want to learn and how they want to learn it. This is also known as personalized learning.

Pedagogical benefits/changes

- Students and staff were able to explore different learning options using technology and other online tools for instruction and learning.
- Lecturers and the campus administration explored the opportunity for the development of blended learning.
- The opportunity of working remotely, which allow both staff and students to continue engagement outside the confines of a traditional classroom.

Physical Progress

KSC started to construct its building in the western part of Kathmandu- currently Chandragiri Municipality-10, Satungal since 2070 BS. Initially, it was supported by the UGC and started the construction works which is still going on. The estimated amount of the building construction was around Rs 8 Crore whom UGC contributed Rs 37, 50000/- (Thirty Seven lakhs and fifty thousand only). To meet the additional costs, KSC has utilized its optimum internal resources to complete the building. In fy 2077/78, some physical infrastructure development was done at KSC premises which has mentioned below.

Infrastructural Development

Infrastructure development is the construction of basic foundational services in order to stimulate economic growth and quality of teaching learning and research. Most advanced economies have gone through periods of intensive infrastructure building that have improved the

efficiency and competitiveness of regions. KSC has focused to develop the infrastructure as such:

- a) The construction of library cum academic building are in process with the help of University Grants Commission. In this academic year, it is supposed to be completed.
- b) Due to the semi urban areas, KSC is focused to develop the link road with the municipality. With the societal support, the link road linking Bishnudevi mandir to Satungal have been concreted with the initiation of KSC.
- c) The production and delivery of solar energy with battery backup is in process.
- d) KSC has its own deep boarding for water supply. To maintain the sanitation, the water purification works is going on.
- e) Green infrastructure such as a system of reuse and recycling that prevent harmful waste from entering the environment was also in process. KSC has well managed its gardening for the development of greenery infrastructure at KSC premise.
- f) KSC has a mission to establish as a digitally equipped campus where each students may get the access of internet and can use the facilities of computer lab and e- library.
- g) KSC is building the Social Infrastructure with the limited resources to help the community schools of the municipality. Besides, KSC has developed the sound linkage with the community people to work together for community development.
- h) KSC has managed to provide campus service during 6 am to 6 PM. Students and the stakeholders may get access of campus services during this periods.

Table 16 Development expenses in FY 2078/79

Sn	Descriptions of Works	Agreement amount	Actual Expenses in Rs	Actual Amount Received	Progress of works
1	Civil Work	Ground floore dhalan			Completed
2	Furniture Desk/ Bench	300,000.00	518117.00		
3	UGC Covid support	100,00,00.0	1265000.00	10,00,000.	

4	Others-Construction works	500,000.00	500,000.0
	Total Expenses	58,00,000.00	

Campus Service

Colleges have an entire system of free resources in place to support them in a variety of ways. Students may feel pressure to succeed on their own because of the independent nature of campus related decisions. As a student, educating yourself about all the resources available at the campus can help them feel part of a community that wants to see their success. KSC students hesitate to ask for help and end up in situations that could have been prevented by talking to the right person and knowing important deadlines. Learning to network is a valuable skill to develop while in college. As Ralph Marston expressed that excellence is not a skill, It is an attitude. The availability of Campus resources at KSC has shown through the table below:

Table 17 Availability Survives to students

Descriptions of Service	Fiscal Year		
	2078/79	2077/78	2076/77
Academic Counselling	Active	Active	Non-Active
Counselling/ Personnel Guidance	Active	Active	Non-Active
Financial Aids/ Scholarships	Active	Active	Active
Tutoring Options	Active	Active	Active
The Library and Librarian	Active	Active	Active
The Health Care Unit	Active	Active	Non Active
Career and Employability Cell	Active	Active	Non Active
Student Quality Service/ Student welfare Unit	Active	Active	Active
Information and Communication Service	Active	Active	Non Active
Office Hours	6 am to 5 PM	6 am to 5 PM	6 am to 5 PM
Computer Lab Services	Active	Active	Active
Seminar Hall Uses service	Active	Active	Active
Games and sports service	Active	Active	Active

Extracurricular services

Active

Active

Active

Educational Aids

Education is an integral part of the society. Everyone must get an education and teaching students is not an easy profession and even to get knowledge is not easy as it sounds. So, teaching aids are necessary today. It promotes students to learn and engage them in learning in various engaging ways. The meaning of teaching aids is a tool that helps to understand both are them. For years, only textual structure had been followed to teach, but now different types of teaching aids are available such as video audio, and others. These different types of teaching aids require different tools such as computers and laptops to establish an interaction with students with effectiveness. These teaching aids assist in faster learning, enhance students-teachers' interaction, make students take active involvement etc. The importance of teaching aids are high as it combines both textual material with visual matter, audio and videos to teach students and it enhances the learning experience of students and teaching experience of teachers. Students tend to learn fast when they are taught with visual representation. There are many types of teaching educational aids available but only a teacher has to decide with their skills which tool will work for their students.

- Teachers use a variety of tools to make the process of teaching and learning simple, interesting, and effective which makes it easier for the teacher to teach even the most difficult subject. It also makes sense and saves time as students learn very quickly by watching rather than reading. Therefore teachers use teaching aids.
- There are many students with a tendency to forget easily. Such students can get benefits with teaching aids.
- Teaching aids make the subject interesting and encourage students to learn it in depth.
- Teaching aids help to understand the concept easily and grasp it completely.
- With teaching aids, students can understand the concept by making the proper image of the topic.
- Teaching aids enhance the conceptual thinking of students.
- Teaching aids do not make the concept boring instead it creates the environment of interest and makes it interesting to learn.
- With the help of teaching aids, students can learn with accuracy and even faster.

It is proved that learning with visual representation stays in memory for a longer time than textual representation. It impacts better with direct experience.

KSC has increased its stock on educational aids for this years too for delivering higher level education , some educational aids increased in this year has mentioned in a table below:

Table 18 Availability of Teaching Materials

Teaching aids	Descriptions	Fiscal Year		
		2078/79	2077/78	2076/77
Visual Aids	Actual Objects	Availability	Availability	Availability
	Flash Cards	Sufficient	Availability	Availability
	Slides	Sufficient	Availability	Availability
	Graph/ Charts	112	54	29
	Maps, Globes	5	4	4
	Bulletin	5	3	3
	Boards/ Projectors	18	12	8
	Models	25	15	10
Audio Aids	Radio	3	2	2
	Tap recorder	1	1	1
	Teleconferencing	1	0	0
Audio- videos aids	Films	10	5	0
	Television	2	1	0
	Computer	40	30	15

KSC is increasingly relying on technology to efficient online teaching and learning. But because technology won't ever replace great teaching, basic educational aids still have a role to play. This is because educational aids (such as books, toys or equipment that require some hands-on interaction) create a visual, auditory or interactive experience for students who are learning new things, delivering learning objectives in a way that is highly engaging. This engagement increases the likelihood that the topic being taught is going to be understood, which is precisely why it's important that teachers and parents know how to make the most out of the educational aids they've invested in.

2.3.2. Books/Journals/Reference Materials Furniture

Still KSC has less number of Desk and Bench as well as the official furniture. Some efforts have been done to improve the situation with the help of municipality. Besides, KSC has purchased some Books/Journals and Reference materials for the sack of students. The details of the purchased materials in this year has mentioned in the table below:

Table 19 Availability of Books/ Journals and reference materials

Sn	Descriptions	Fiscal Year			
		2078/79	2077/78	2076/77	2075/76
1	No of Desk/ Bench Set	275	250	200	150
2	Book Racks	15	8	5	5
3	Book Daraj	18	12	10	8
4	Text Books	3198	2534	2456	1897
5	Reference Books	4878	4750	3245	2590
6	Journals	10	7	5	5
7	Periodicals	7	5	3	2

Financial Progress

KSC has a good sign of financing progress. KSC has added Rs 74,55,995,65 (KSC Audit Report,2077/78) in its fixed assist. It's a good sign that per student the number of student in the new locality is increasing. The community support is praiseworthy. All the stakeholders are encouraging and hopeful towards its achievement and progress. Still more construction works are going on. The municipality, province and the community people are supporting its activities.

Analysis of Financial Resources

The campus management of KSC held on 2079/06/24 has approved the financial audit report of FY 2078/79 submitted by **Mr. Pursottam Prasad Mainali** , the auditor of P Mainaili and Associates. As per the audit report 2078/79, the following financial remarks have been drawn.

Self-Generated Resources/Income

KSC has conducted the national campaign for raising fund for Scholarship Kosh to support the economical poor, socially backward and needy students of the community. Due to the Covid 19, this campaign has not a significant impact. Besides, some educationalist and our beloved former students have contributed some amount for the development of the Kosh which is mentioned in the audit report- 2078/79. As per the KSC audit report, the self-generated amount for Scholarship Kosh is to Rs 811,222.(Eight lakhs eleven thousands two hundred and twenty two only. The details of the donors has mentioned in the table below.

Table 20 Financial Contribution/ Donation in Scholarship Kosh

Sn	Name of the donor	Amount Received
1	Mr Basu Dev Upreti	230,000.00
2	Mr Ashok Kumar Aryal	205,000.00
3	Mr Bindeshawor Prasad Gupta	111,111.00
4	Dr Dinesh Ghimire	12000.00
5	Mr Naveen Maharaja	101,000.00
6	Mr Devendra Pradhan	101,111.00
7	Mr Mohan Kumar Karki	51000.00
	Total amount	811.222.00

Students' fees

Student fees are the main source of regular income of the campus. KSC has received the history breaking income in this fiscal year. This amount is varied in its nature due to the dues payment as well as the income from one year Bed Program. As faculty of education has closed this One year Bed program from this Fiscal year, the student enrollment in this program is naturally high and collected more amounts from students. So it's an unnatural income from students. As per the audit report-2078/79, KSC has generated Rs 15, 490 702.00 (One Crore fifty four lakhs ninety thousands seven hundred and two only. It includes all the fees received from students. It also covers the examination fees, practical and practicum, thesis, research, student welfare, scholarship and many more including the monthly fees, annual fees, admission fees and other fees.

Grants from government sources

Government sources include the grants received from the local level government ie Chandragiri Municipality as well as from the province government. Most of the works done with the support of these organizations through the consumer committee, where there is the provision the community contributions. As per Audit report the following works have been completed with the help of local level governments and with the consumer support. About Rs 36,34 656.00 thirty six lakhs thirty four thousands six hundred and fifty six rupees only.

Table 21 Government Grants in FY

Descriptions	Fiscal Year		
	2079/80	2078/79	2077/78
Chandragiri Municipality, Balambu	289,000.00	3,84,075.00	
Chandragiri -10, Satungal	287,000.00		
Bagmati Pradesh		3085581	
DDC Kathmandu			
Parliament Kosh			
Province Assembly Kosh			
Others	1,93,900.00	1,65,000.00	
Total	769,900.00	36,34 656.00	

Grants from UGC

In this FY, KSC has received the regular as well as the development grants. Besides, KSC also receive the grants for promoting the research activities in the campus. The table mentioned below shows the grants received from UGC in the FY 2078/79.

Table 22 Grants from University Grants Commission

Descriptions of Grants	2078/79	2077/78	2076/77
Regular Grants:	1,66,5000.00	10,70,425.00	
Seminar/ training/ workshop	4,31,098.00		
Online system development	0	12,50,000.00	
Matching fund ko baki		72,99,687.73	

Web development		2,00,000.00	
Semester support(Annual to Semester)		8,00,000.00	
BCA support		8,00,000.00	
RMC support		100,000.00	
Development Grants	50,00,000.00	0	0
Total	70,96,098.00	11520112.73	

Others Sources

KSC generates some resources from its student aluminum, donation from community people as well as the personal donation for the construction works, Income from conducting the Examinations of TU, and many other sources. In this FY, KSC generates Rs 11, 41,239.00

Expenditure Analysis

KSC has a budgetary provision for income and expenditure. A recurrent expense is very high as it offers more subjects with fewer students. A total actual expense in the current fiscal year was a sum of Rs 1,98,67,419.72 in different expenses title. The details of the income and expenditure has mentioned in the audit report 2078/79.

Recurrent Expenses

All payments other than for capital assets, including on goods and services, (wages and salaries, employer contributions), interest payments, subsidies and transfers. Capital expenditure – payments for acquisition of fixed capital assets, land or intangible assets are increasing day by days. As KSC has added some academic programs under its umbrella, for which educational equipment's and infrastructure development was necessary.

Salary components

There are five main categories of expenses to think about when figuring out how much KSC is really going to costs on : tuition fees, books and supplies ie stationary, refreshment , and transportation and others. KSC is reducing some of these costs to some extent. In salary of regular staffs and other staffs it amounted to 62,67,027.00 (Sixty two Lakhs sixty seven thousands and twenty seven only).

Capital Expenditures

To use capital funding effectively, it's important to have a campus vision for the capital expenditure, whether it's intended for buildings or ICT. It's now considered good practice, if not statutory, for all institution and academies to have a fully financed campus or academy development plan in place that sets out a clear strategic vision. For ICT purposes, KSC is looking at the long-term cost implications of what maintaining, repairing and ultimately replacing those purchases. KSC has performed the following activities for capital expenditure.

Major Infrastructure Development

Some minor construction works (Desk Bench/ Construction of ladies badminton court and the dhalan of ground of front building) have been done with the support of Chandragiri municipality. Besides, some construction works were also carried out with mobilizing the internal resources for the completion of works. The table mentioned below give the descriptions of works.

Equipment's and teaching materials

KSC has a huge lack of equipment's and teaching materials. It has completed its plan for procurement of such items with long term sustainability plan. KSC added the equipment's and the teaching materials of Rs 1,56,810.00 only.

Books

KSC library is full of the collection of old books. Most of them are as the reference materials. In this FY, KSC has added some text books which amounted to Rs 52,250.00

Audit Observation

Mr Pursottam Prasad Mainaili, auditor of P. Mainaili and Associates has submitted the audit report of the fiscal year 2078/79 of this campus. The meeting of CMC held on 2079/06/ 24 has numerously approved the audit report submitted by Mr Pursottam Prasad Mainaili. Mr Mainaili has indicated some remarks, which is mentioned in the audit report are as follows.

Steps taken to mitigate the issues raised by audit observations

The meeting of CMC dated on 2079/06/24 has formed an account and monitoring committee to mitigate the issues raised by the audit report. Advance amounts have drastically reduced and

work advance has adjusted as per the campus rule. All others observations have to be addressed as per the suggestion of audit report- 2078/79.

Social progress

The big social problem that the

Campus's Involvements in Social Activities

Brick is a primary building material in many parts of Nepal, particularly in western part of Kathmandu Valley. Kathmandu Valley is vulnerable to air pollution problem due to its topography, which restricts the wind movement and allows pollutants to remain within the valley. Brick kilns, operating in the Chandragiri Municipality, are known to be a prime cause of air pollution in the municipality. Still there are more than 5 brick kilns operating in Chandragiri municipality deteriorating its air quality and degrading the health of the people living near the kilns. Recent studies have found that the concentration of particulate matter in the air in an area with brick kilns is three times higher when the kilns are operating than during the off-season. Other environmental costs of the brick kilns are the reduction in the soil fertility, reduced visibility, drying ground water sources. The use of an old and inefficient technology called Bull's Trench kilns and low quality fuel are the main causes of the problem.

Measures like shutting down illegal kilns, introduction of cleaner technologies such as vertical shaft kilns and fixed chimney kilns, substitution of traditional kilns with newer technologies, suggesting standards for emission from brick kilns will significantly reduce the air pollution as well as lower cost of production because of savings in fuel consumption. Similarly, provisions should be made that brick kilns are constructed away from the residential areas.

A fixed standard should be established to ensure that the local people, brick kiln owners and the workers in the kilns are aware of the environmental and health impacts of the kilns. Proper steps should be taken to prevent the students who have to stay long hours in classrooms without proper ventilation from exposure to various chemical hazards present in the emissions from brick kilns.

KSC entire team has involvement in social activities to save the environment by conducting the environmental awareness program in different parts of the community. For this, KSC has collaboration with the social organizations to save the environment as there is a big problem of

Brick Factory. A meeting with the stakeholders have been organized with the initiation of Campus to resolve the problem. Besides, Blood donation for the sack of society and the free medical camp are some of the activities in which campus family is involved actively. Our students have involved in social activities and conducted the health camp/sanitation program and social health awareness program within the municipality.

Society's Contributions for Campus

Community is fully cooperated and participated in campus activities like college day, new year celebration, health camp, eye camp, cleaning campaign, etc.

- In local concerns like road, bridge, drainage management, and infrastructure development, local community is cooperating a lot.
- A Scholarship Kosh of Rs one crore has been initiated with the commitment of community people In this academic year more than Rs 800,000.00 (Eight Lakhs) was collected and deposited to the Garima Bikash B, Satungal and with the motive to support the **Dalits/Janajati/ Madhesi/Women** and financially weaker student from the different strata of the nation.

Collaborations and engagement

In KSC, the current trend is that the collection of revenue is squeezed while costs are rising. The fundamental problem is the biggest decline in enrollment. Falling enrollment has forced many institutions to push up their discount rate to attract students. The current cost structure of KSC cannot support the declining numbers of students because too many other colleges are more dependent than ever on enrollment for a bulk of their revenue.

To counter these trends, community colleges highly dependent on tuition fees must either increasing their value proposition to students to raise revenue or cutting costs or add few market driven courses. Collaborating with other institutions can help on both fronts. In this new era of higher education, the scale and scope of an institution matters to a college's ultimate success. Size alone, however, is not the sole insurance policy against the forces bearing down on higher education. Even large colleges and universities need to collaborate in this new era because the strategies often employed to boost their revenue are inherently unsustainable: they either rely on a constant supply of students or are fundamentally short-term cost savings.

KSC is emphasizing on collaboration and searching the academic and nonacademic partner to mutually support our mission. In the local level, the Chandragiri municipality, the Bagmati Pradesh and the local few industry have supporting the campus for its sustainability. KSC has fostered collaboration with community feeder schools of municipality and others institutions for academic engagement

Plan for Campus's Contribution to Society

In the 21st century, KSC hold one of the most important roles in shaping the future of Chandragiri Municipality. KSC has contributed to raise the individual students, post-secondary education creates a path to financial security, economic mobility, personal growth, professional development, leadership opportunities, and the promise of a brighter tomorrow. KSC graduates find better jobs, earn more money, and suffer less unemployment than high school graduates do. Some major campus contribution to the society has mentioned below:

- To support the nation to meet the national commitment for the sustainable development goal for education, KSC aims to ensure inclusive and quality education for all and promote lifelong learning in western part of Kathmandu Valley. It has planning to provide a broad framework for education's contribution to social progress.
- KSC is planning to open and provide the access of library facilities to the community people as per societal need.
- KSC has planned to operate the health weekly services to its community people with nominal costs.
- KSC has designed a training session for the older citizen of the community for better and adjustable family life.
- KSC has developed its academic program with a lot of grants and scholarship for community people.
- KSC has join hands with the society to improve the standard of campus road. Besides, KSC has conducted a societal awareness program for the shifting the brick factory from the municipality and campus areas.

Plan for Increased Involvement of Society in the Campus

Campus Management committee has approved the societal involvement plan to increase the participation of community people in campus activities. The main features are as follows:

- KSC has developed the procedures for societal involvement in campus activities as per the norms and standard of its regulation. Besides, KSC has a wide scope of society involvement in each activity in the campus.
- KSC is offering a wide range of scholarships to the local community students in the recommendation of municipality and social leaders.
- Legal provision of campus assembly, where representative from local bodies has guaranteed.
- A social awareness programs such as blood donation/ sanitation program/ medical camp/ community school financial support for the scholarship/interaction program in the social burning issues are some of the programs that will link the campus with society.

CHAPTER III. ISSUES AND CHALLENGES

KSC has been facing several obstacles in the shape of various economic, social, political, and moral changes, and its future depends on the response made by all the stakeholders to face these challenges. Few of them are:

- a) Problem related to sufficient infrastructure
- b) Miss match in supply and demand of the graduates
- c) Lack of exposure of the campus and its all components as it is a new in a locality
- d) Lack of the number of faculties and KSC has conducted the new academic programs
- e) Lack of the progressive outlook of the Chandragiri Municipality, the Bagmati Pradesh and the state itself.
- f) Lack of the relevant opportunity to its graduates
- g) Student politics
- h) Banking concept of the higher education.
- i) Lack of market driven academic programs
- j) Lack of transport and locality

Besides, like other community colleges of Nepal, KSC is plaguing by the multi-dimensional problems like lack of resources, less-participation of the stakeholders, scarcity of qualified human resources, inconsistency in the policies of higher education, political interference in the campus activities, lack of knowledge of community involvement, inefficient educational management information system and poor implementation of program and policies etc. The major challenges of KSC has mentioned below:

a. Quantity and Quality

It's very difficult in the Nepalese context, what are the actual need? Quality or Quantity or both? How, whom and who to assure it? Without answering these questions, HEIs are in the state of dilemma and KSC is not the exception.

KSC has focused to follow the curriculum of TU, besides it has developed its own curricula for raising the academic standard of its students. Another important aspects of KSC is the development of its human resources. KSC has a very sound young, energetic, well experienced and dedicated team of faculties dedicated for quality education. Besides, KSC has a very good linkage of teaching learning and research activities. For the promotion of research activities in the

campus, KSC has formed Research Management Cell with various opportunity for research and innovation in the campus. KSC believes in collaboration and team work. KSC has fostered the collaboration activities for the promotion of campus. On the other hand, the KSC has totally focused for the development of its infrastructure in the campus.

Insufficient Infrastructure and Other Facilities

As stated above, KSC has insufficient infrastructure to conduct its all program in a signal shift. Its academic building is in the phase of construction with the support of University Grants Commission. Lack of physical and educational facilities is another major challenges. The salary, financial rewards and benefits for the faculty and staff are comparatively low according to the rising cost of living. Beside, classrooms are also not sufficient, there are not enough well equipped library, office rooms, administration offices, classrooms, and computer laboratory for the growing student and faculty members.

Competent Teachers

Most of teachers have sound knowledge about subject matter they taught and many of them have clear idea about the subject. But most of them have limited knowledge of research work. Most of the faculty members are master degree holders with little or practical knowledge and higher education experiences.

Poor Administrative Work

Most of the staffs have not been able to obtain the best possible results due to the lack of technical knowledge and limitation of resources. This is due to lack of proper administration and financial constraint. Besides, KSC has facing some of the special problems which has mentioned below:

Short Term

- Lack of minimum infrastructure (Desks/Benches/safe and drinkable water/ transportation facilities/Link road) for the smooth transformation of its program
- Lack of financial resources to develop the minimum infrastructure of the campus.

- Lack of equipment's labs/ alternative electricity management/availability of pure drinking water/play grounds/ smart board/availability of books in the library/ etc. are necessary and urgent.

Long Term

- Human resources management for the new academic program
- Land facilities available to the campus are insufficient
- Academic programs are insufficient to address the need of the western part of Kathmandu.
- Need to link some technical/vocational program to provide the higher education to the community people.

Mitigation Measures Taken to Address the Issues

Implementation of mitigation measures along with management activities, such as monitoring and community participation, is an integral part of an effective public information system. It is argued that adequate institutional arrangements and good quality of monitoring can foster the transparency into the system, the ultimate aim of public Information system. It is important that the mitigation measures are also effectively implemented. Mitigation measures include policies concerning donation of **Scholarship Kosh, Transportation, Refreshments and Academic expenses**, and land use that will reduce the cost of campus. They include

- Admission policies that can promote enrollment of the students for generating better revenue for the campus and use of Scholarship Kosh, increase the student enrollment, and reduce overall other scholarship for its sustainability
- Infrastructure development plan which consists the Computer lab. Science labs, administrative cum library building construction and other necessary physical resources for the sound infrastructure including the digital infrastructure of the campus.
- Collaboration with the development partner for managing the lab equipment's / alternative electricity for power cut / pure drinking water / sufficient play grounds / smart board / digital e-based library are necessary and urgent for the development of the campus.

Plan for Addressing the Issues and Challenges

To mitigate the issues and challenges of the Audit and the other Reports of fiscal year - 2078/79, CMC has formed a committee under the leadership of CMC member Mr Gauri Prasad Dabadi. The committee has given the following TOR:

- a). Formally monitor the problems and issues raised by the audit and other report
- b). Recommended to mitigate the issues
- c). Make a suggestion for further improvements

Annual Work Plan and Budget of the Current Fiscal Year

KSC has a culture of annual work plan along with the approval of internal annual budget from its establishment. It has fixed income and expenses titles. Each year budget preparation committee prepared the annual budget which is approved by the meeting of the Campus Management Committee. Following the tradition of budgeting, the CMC has approved a budget, the summary has mentioned below for more clarity.

Table 23 Summary of the Trend of Expenses in FY 2079/80

SN	Descriptions of Expenses	Proposed 2078/79	Actual 2078/79	Proposed 2079/80
A. Campus Physical Development- Fixed Assest				
A	UGC Supported Project	3,500,000.00	-	10,000,000.00
B	Bagmati Provinces	2,500,000.00	-	2,000,000.00
C	Chandragiri Municipality	500,000.00	576,000.00	1,000,000.00
D	Library Development	500,000.00	315,301.00	354,500.00
	Total Dev. Expenses	7,000,000.00	891,301.00	13,354,500.00
B. Regular Expenses - Salary and Campus Administration				
Sn	Descriptions of Expenses	Proposed 2078/79	Actual 2078/79	Projected 2079/80
1	Basic Salary to full time teaching staffs	712,800.00	1,229,891.00	1,410,463.00
2	Extra Salary to Teaching Staffs	3,477,200.00	3,119,098.00	5,560,975.00
3	Official and Non -Teaching Staffs	2,175,916.00	2,730,570.00	2,693,429.55
4	Responsibility Allowances	561,000.00	517,506.00	669,000.00
5	Incentive to staffs	-	63,891.00	66,000.00
6	DV Allowances to Staffs	148,000.00	-	45,000.00
7	Extra Work For Non-teaching Staffs	-	28,150.00	45,000.00
8	Party Payment / Old Dues	2,027,670.00	324,917.98	971,664.00
9	Extra Salary and Mis Work	300,000.00	475,307.80	474,500.00

10	Tax/TDS/Vat-	-	101,248.00	150,000.00
11	TU Examinations Fees including Old students	1,590,000.00	1,000,665.00	1,460,000.00
12	Entrance Examinations	152,500.00	114,000.00	202,500.00
13	TU Planning Division	700,000.00	126,900.00	125,000.00
14	Practical/ Practicum Expenses	37,500.00	369,875.00	400,000.00
15	Internal Exams expenses	-	270,365.00	300,000.00
16	TU Registration and Form Charge	-	107,700.00	125,000.00
17	Research Management Cell	470,000.00	261,600.00	640,000.00
18	Internal Research Expenses	135,500.00	82,315.00	85,750.00
19	Thesis Evaluation Remuneration	362,200.00	415,000.00	325,000.00
20	Staffs Capacity Development	169,000.00	32,800.00	147,500.00
21	Workshop and Training	200,000.00	546,105.00	200,000.00
22	Maintance and Development	205,450.00	45,304.00	587,450.00
23	Stationary and Logistic Support	50,000.00	174,307.00	114,100.00
24	Printing Expenses	169,000.00	38,000.00	252,500.00
25	Royalty and Remuneration	135,500.00	20,000.00	51,500.00
26	Administrative Expenditure	495,000.00	233,405.00	100,000.00
27	Graduation / Campus Day Program	140,700.00	76,965.00	75,500.00
28	Refreshment and Hospitality	341,500.00	189,900.00	189,900.00
29	Awards and Community Support	48,000.00	10,000.00	60,000.00
30	Gardening Development	83,500.00	5,000.00	52,500.00
31	Building Inauguration	500,000.00	-	500,000.00
32	Internal Quality Assurance Committee	42,500.00	123,000.00	167,500.00
33	Wages and Tips	90,000.00	20,000.00	127,000.00
34	Educational Mgmt Information System	18,000.00	18,000.00	150,000.00
35	Advertisement	222,500.00	373,948.00	175,000.00
36	Plus Two expenses	282,500.00	833,400.00	538,000.00
37	Micro-Practice Teaching	131,800.00	222,625.00	258,300.00
38	Bill of Electricity	75,000.00	103,358.00	100,000.00
39	Student Welfare Expenditure	175,000.00	171,760.00	50,000.00
40	Scholarship and Financial Support	371,000.00	442,250.00	447,000.00
41	Cultural Program/ Co-curricular	99,000.00	244,215.00	81,000.00
42	Student Quality Circle	64,500.00	80,500.00	59,000.00
43	Office Expenses	125,000.00	64,500.00	181,000.00
44	Transportation Expenses	263,550.00	96,815.00	154,550.00

45	CIT Fund Release	75,000.00	26,000.00	100,000.00
	Total Regular Expenses	17,423,286.00	15,531,156.78	20,668,581.55
	Grand Total(Dev+Reg)	24,423,286.00	16,422,457.78	34,023,081.55

Summary of KSC Annual Budget

The CMC and the general assembly of this campus have approved the budget of the current fiscal year 2079/80. The summary of the current income and expenses are as follows:

Table 24 Summary of Income In FY 2078/79

Actual Income

Summary of Income		Amount
1	From Student	15,488,802.00
2	Scholarship Kosh	811,222.00
3	From UGC	7,096,098.00
4	Chandragiri Municipality	576,000.00
5	Income from exam center	679,003.00
6	Income From Dean Office	30,125.00
7	Income from NEB exam Grade XI	29,964.00
8	Laptop deduction from Salary	15,650.00
9	Others Income	364,725.00
10	Rent Income	55,000.00
11	Interest Income from Garima Bikash Bank	42,378.76
12	Interest income Nepal Bank	107,474.00
13	Scholarship fund Kosh	811,222.00
14	Bank Balance in FY 2078/79	3,679,984.73
	Total Income	29,787,648.49

Projected Annual Work Plan

Table 25 Proposed Income and expenses for FY 2079/80

Descriptions of Income		Amounts	Descriptions of Expenditure		Amounts
1	From Students	10,621,500.00	Salary Components		10,964,367.55
2	From UGC Regular	1,675,000.00	Development Works		13,354,500.00
3	Municipality for Computer Lab	1,500,000.00	Old Dues payable		971,664.00
4	Form Baghmati Pradesh	2,000,000.00	Exams and service Charge to TU		2,612,500.00

5	UGC Building Construction	10,000,000.00	Research and Innovations	1,050,750.00
6	Mis Income	1,500,000.00	Campus Operating Expenses	15,396,667.55
7	Deficit	6,726,581.55	Student Affairs & Community Support	637,000.00
	Total Income	34,023,081.55	Total Expenses	34,023,081.55

Projected Annual Work Plan

The annual work plan has mentioned in its budget and procurement plan. In this fiscal year, KSC has developed the work plan to complete the new building at his premises. For this Some grants of Rs 10,000,000.00 (One crore) has provided by the University Grants Commission(UGC). The remaining works will be completed with the help of Bagmati Pradesh.

Table 26 Projected Annual Work Plan for Building Construction

Descriptions of the works	Work progress up to Asar 2079				
	Within Shrawan	Within Bhadra	Within Ashoj	Within Poush	Within Chaitra 30
CMC meeting call for finalization of works					
Appointment of Civil Engineer					
Preparation of Bid document					
Preparation of estimate					
Call of Notice for National competition					
Engineering evaluation of BID					
Call of letter of intent					
Final decision for award					
Agreement of Works					
Civil work starts					
First phase of construction completed					
Submission of progress report					
First running bill paid to the party					
2 nd part work begins					
Works Completed					
Clearance of Bills and Party Payment					